

Department of Mental Health and Addiction Services  
Southwest Connecticut Mental Health System  
JOB OPPORTUNITY  
**Head Nurse – SW80283**  
Assertive Community Treatment - ACT

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AS NOTED BELOW**

**Location:** 97 Middle Street, Bridgeport CT 06604  
**Program/Unit:** ACT Team  
**Salary:** \$67,530 - \$91,440  
**Shift/Schedule/Hours:** 1<sup>st</sup> shift, 8:00 a.m. to 4:30 p.m., Monday through Friday, 40 hours per week  
**Posting Date:** August 25, 2014  
**Closing Date:** August 31, 2014

**Duties may include but are not limited to:** The Head Nurse on the Assertive Community Treatment Team will be responsible to assess consumers' psychological, emotional and physical well-being in a recovery-oriented system of care. The Head Nurse will participate in the process of developing treatment plans in collaboration with the consumer for individuals and/or families; refer complex consumer conditions to the physician; provide clinical supervision to other nursing staff including assessment and intervention of crisis situations; complete all documentation within agency guidelines; may co-lead psychotherapy and/or family groups with other members of the treatment team. The Head Nurse will also provide instruction of disease process, preventative measures and skills trainings related to health maintenance as well as performing emergency medical treatments, administering medications, providing training of students and other health professionals and perform related duties as required.

**General Experience and Training:** Two (2) years of experience as Registered Professional Nurse.

**Special Requirements:** Incumbents in this class must possess and retain a current license or temporary permit as a registered professional nurse in Connecticut. Incumbents in this class may be required to travel. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

**Eligibility Requirement:** State employees currently holding the title of Head Nurse, those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, state employees will generally be considered before applicants from outside state service.

**Application Instructions:** Due to the numerous lateral transfer forms and applications received, it is extremely important to note the position number on the DMHAS lateral transfer form (upper right corner) and at the bottom of page one of the state application form (CT-HR-12).

***To be considered for this position:***

- 1) DMHAS employees who are lateral transfer candidates** (e.g.: Nurse Clinician applying to a Nurse Clinician posting) must submit a completed DMHAS lateral transfer form. Lateral transfer forms received without a position number will not be processed.
- 2) DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12) with the position number noted at the bottom of page one.
- 3) All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae may be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**  
Southwest Connecticut Mental Health System  
Human Resources Department, 97 Middle Street, Bridgeport CT 06604  
Fax: (203) 579-6315  
Email: [SWCMHS.recruit@ct.gov](mailto:SWCMHS.recruit@ct.gov)

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and DMHAS are equal opportunity/affirmative action employers. Women, minorities, persons with disabilities and those in recovery are encouraged to apply.